



# NQF Policy Package Contents Table OSHC

**Chabad Youth**

1 A'beckett Street East S. Kilda 3183

Ph: 9522 8274 Fax: 9522 8255

Email: [info@chabadyouth.org](mailto:info@chabadyouth.org)

Web: [www.chabadyouth.org](http://www.chabadyouth.org)



## Education and Care Services National Regulations (Reg 168)

### Reg 168 Education and care service must have policies and procedures

(1) The approved provider of an education and care service must ensure that the service has in place policies and procedures in relation to the matters set out in subregulation (2).

(2) Policies and procedures are required in relation to the following –

| Section of Regulation 168 (2)  | NQF POLICY<br>Where to locate   |
|--|---|
| <i>(a) health and safety, including matters relating to—</i>   |   |
| (i) <b>nutrition, food and beverages, dietary requirements</b> ; and   | Food, Nutrition and Beverage Policy   |
| (ii) <b>sun protection</b> ; and   | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| (iii) <b>water safety</b> , including safety during any water-based activities; and  | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| (iv) the administration of <b>first aid</b> ;  | Incident, Injury, Trauma and Illness Policy                                 |
| (b) <b>incident, injury, trauma and illness</b> procedures complying with regulation 85;   | Incident, Injury, Trauma and Illness Policy                                 |
| (c) dealing with <b>infectious diseases</b> , including procedures complying with regulation 88;   | Infectious Diseases Policy  |
| (d) dealing with <b>medical conditions</b> in children, including the matters set out in regulation 90;  | Medical Conditions Policy   |
| (e) <b>emergency and evacuation</b> , including the matters set out in regulation 97;  | Emergency Management and Evacuation Policy                                  |
| (f) <b>delivery of children to, and collection of children</b> from, education and care service premises, including procedures complying with regulation 99; | Delivery and Collection of Children Policy                                  |
| (g) <b>excursions</b> , including procedures complying with regulations 100 to 102;  | Excursion Policy  |
| (h) providing a <b>child safe environment</b> ;  | Child Protection Policy<br>Chemical Spills Policy                           |

### Chabad Youth

1 A'beckett Street East S. Kilda 3183

Ph: 9522 8274 Fax: 9522 8255

Email: info@chabadyouth.org

Web: www.chabadyouth.org



|  |  |
|--|--|
|  | <p>Child Safe Policy<br/>         Delivery and Collection of Children Policy<br/>         Emergency Management and Evacuation Policy<br/>         Family Law and Access Policy<br/>         Health, Hygiene and Safe Food Policy<br/>         Infectious Diseases Policy<br/>         Lock Up Policy<br/>         Photography Policy<br/>         Physical Environment (Workplace Safety, Learning and Administration) Policy<br/>         Staffing Arrangements Policy<br/>         Technology usage Policy<br/>         Tobacco Drug and Alcohol Policy<br/>         Transportation Policy<br/> <i>Work Health and Safety Policy</i></p> |
| (i) staffing, including—   |  |
| (i) a <b>code of conduct</b> for staff members; and  | Educator and Management Policy   |
| (ii) <b>determining the responsible person</b> present at the service; and                                 | Staffing Arrangements Policy   |
| (iii) the participation of <b>volunteers and students</b> on practicum placements;                         | Educator and Management Policy   |
| (j) <b>interactions with children</b> , including the matters set out in regulations 155 and 156;          | Relationships With Children Policy   |
| (k) <b>enrolment and orientation</b> ;   | Enrolment Policy<br>Orientation for Children Policy  |
| (l) <b>governance</b> and management of the service, including confidentiality of records;                 | Governance Policy<br>Privacy and Confidentiality Policy  |
| (m) the <b>acceptance and refusal of authorisations</b> ;  | Acceptance and Refusal of Authorisations Policy  |
| (n) payment of <b>fees</b> and provision of a statement of fees charged by the education and care service; | Fees Policy  |
| (o) dealing with <b>complaints</b> .   | Grievance Policy<br><i>FOR REPORTING REQUIREMENTS SEE Incident, Injury, Trauma and Illness Policy</i>  |

## All Topics (Alphabetical)

| OSHC TOPIC                              | OSHC NQF POLICY<br>Where to locate  |
|---|---|
| <b>A</b>                                |   |
| Abuse and Neglect                       | Child Protection Policy   |
| Administration of Authorised Medication | Administration of Authorised Medication Policy                              |
| Administration of First Aid             | Incident, Injury, Trauma and Illness Policy                                 |
| Alcohol                                 | Tobacco, Drug and Alcohol Policy  |
| Allergy Management                      | Medical Conditions Policy   |
| Anaphylaxis Management                  | Medical Conditions Policy   |
| Animal and Pet Guidelines               | Animal and Pet Policy   |
| Asthma Management                       | Medical Conditions Policy   |
| Authorisations (Acceptance and Refusal) | Acceptance and Refusal of Authorisations Policy                             |
| Authorisation for Excursion Form        | Excursion Policy  |
| <b>B</b>                                |   |
| Babysitting                             | Educator and Management Policy  |
| Back Care and Manual Handling           | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Behaviour Guidance                      | Relationships with Children Policy  |
| Bikes                                   | Bike Safety Policy  |
| Birthday Cakes                          | Health, Hygiene and Safe Food Policy  |
| Biting                                  | Relationships with Children Policy  |
| Blood Spill Procedure                   | Health Hygiene and Safe Food Policy   |
| Bullying                                | Relationships with Children Policy  |
| Buses                                   | Transportation Policy   |
| Bush fires                              | Bush Fire Policy  |
| <b>C</b>                                |   |
| Chemical Spill Procedure                | Chemical Spills Policy  |
| Child Care Benefit                      | Enrolment Policy<br>Immunisation and Disease Prevention Policy              |

**Chabad**

1 A'beckett Street East S. Kilda 3183  
 Ph: 9522 8274 Fax: 9522 8255  
 Email: info@chabadyouth.org  
 Web: www.chabadyouth.org



|  |   |
|--|---|
| Child Safe Environment                                   | <p>Child Protection Policy<br/>         Chemical Spills Policy<br/>         Delivery and Collection of Children Policy<br/>         Emergency Management and Evacuation Policy<br/>         Family Law and Access Policy<br/>         Health, Hygiene and Safe Food Policy<br/>         Infectious Diseases Policy<br/>         Lock Up Policy<br/>         Photography Policy<br/>         Physical Environment (Workplace Safety, Learning and Administration) Policy<br/>         Staffing Arrangements Policy<br/>         Technology usage Policy<br/>         Tobacco Drug and Alcohol Policy<br/>         Transportation Policy<br/>         Work Health and Safety Policy</p> |
| Child Safe Standards                                     | Child Safe Policy   |
| Children's Clothing                                      | Rest, Relaxation and Clothing Policy  |
| Choosing Appropriate Resources and Equipment             | Physical Environment (Workplace Safety, Learning and Administration) Policy   |
| Cleaning of Buildings, Premises, Furniture and Equipment | Physical Environment (Workplace Safety, Learning and Administration) Policy   |
| Cleaning Schedule  | Physical Environment (Workplace Safety, Learning and Administration) Policy   |
| Code of Conduct  | Educator and Management Policy  |
| Code of Conduct (Child Protection)                       | Child Protection Policy   |
| Collection and delivery of children                      | Delivery and Collection of Children Policy  |
| Communicating with Families                              | <p>Additional Needs Policy<br/>         Continuity of Education and Care Policy<br/>         Emergency Management and Evacuation Policy<br/>         Excursion Policy<br/>         Fees Policy<br/>         Grievance Policy<br/>         Infectious Diseases Policy<br/>         Orientation for Children Policy<br/>         Parental Interaction and Involvement in the Service Policy<br/>         Policy and Procedure Review Policy<br/>         Sleep, Rest, Relaxation and Clothing Policy<br/>         Social Media Policy</p>   |
| Complaints   | <p>Grievance Policy<br/>         Incident, Injury, Trauma and Illness Policy</p>  |
| Computer and Related Technology Usage                    | Technology Usage Policy   |



|  |   |
|--|---|
| Confidentiality and Storage of Records     | Record Keeping and Retention Policy   |
| Clothing                                   | Rest Relaxation and Clothing Policy   |
| Continuity of Care                         | Continuity of Education and Care Policy                                     |
| Cystic Fibrosis                            | Cystic Fibrosis Policy  |
| <b>D</b>                                   |   |
| Death of a Child Procedure                 | Death of a Child Policy   |
| Death of an Educator Procedure             | Death of an Educator Policy   |
| Delivering Children to and from School     | Delivery and Collection of Children Policy                                  |
| Dental Accidents                           | Health, Hygiene and Safe Food Policy  |
| Dental Hygiene and Care                    | Health, Hygiene and Safe Food Policy  |
| Detergents                                 | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Diabetes                                   | Medical Conditions Policy   |
| Diploma Qualification Requirements         | Staffing Arrangement Policy   |
| Diseases                                   | Infectious Diseases Policy  |
| Disinfectants                              | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Drivers                                    | Transportation Policy   |
| Drugs                                      | Tobacco, Drug and Alcohol Policy  |
| Duty of Care                               | Work Health and Safety Policy   |
| <b>E</b>                                   |   |
| Educator Interactions                      | Educator and Management Policy  |
| Educator Meetings                          | Educator and Management Policy  |
| Educator Orientation                       | Educator and Management Policy  |
| Educators Returning From Extended Leave    | Educator and Management Policy  |
| Educator Stress Management Guidelines      | Educator and Management Policy  |
| Educator to Child Ratios                   | Staffing Arrangements Policy  |
| Educator Training and Qualifications       | Staffing Arrangements Policy  |
| Electrical tagging                         | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Emergency Administration of Medication     | Administration of Authorised Medication Policy                              |
| Emergency Contact Procedure                | Emergency Service Contact Policy  |
| Emergency Evacuation Procedures and Drills | Emergency Management and Evacuation Policy                                  |

**Chabad youth**

1 A'beckett Street East S. Kilda 3183  
 Ph: 9522 8274 Fax: 9522 8255  
 Email: info@chabadyouth.org  
 Web: www.chabadyouth.org





|  |   |
|--|---|
| Emergency Involving Anaphylaxis or Asthma                | Administration of Authorised Medication Policy                              |
| Employment of Regular Educators                          | Continuity of Education and Care Policy                                     |
| Enrolment  | Enrolment Policy  |
| Enrolment Checklist                                      | Enrolment Policy  |
| Environmental Sustainability and our Curriculum          | Environmental Sustainability Policy   |
| Ethical Code of Conduct                                  | Educator and Management Policy  |
| Equipment and Environment                                | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Exclusion Periods  | Infectious Diseases Policy  |
| Excursions   | Transportation Policy   |
| Excursion Risk Assessment Form                           | Excursion Policy  |
| <b>F</b>   |   |
| Faeces Spill Procedure                                   | Health Hygiene and Safe Food Policy   |
| Family Involvement                                       | Parental Interaction and Involvement in the Service Policy                  |
| Fees Procedure   | Fees Policy   |
| Fevers   | Infectious Diseases Policy  |
| Fire Danger Ratings                                      | Bush Fire Policy  |
| Fire Equipment   | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| First Aid Kit  | Incident, Injury, Trauma and Illness Policy                                 |
| Food Preparation and Food Hygiene Procedure              | Health, Hygiene and Safe Food Policy  |
| Food Safety, Temperature Control and Transport Procedure | Health, Hygiene and Safe Food Policy  |
| Food Storage Procedure                                   | Health, Hygiene and Safe Food Policy  |
| <b>G</b>   |   |
| Governance   | Governance Policy   |
| Grievance Guidelines                                     | Grievance Policy  |
| Grievance Notification Requirements                      | Incident, Injury, Trauma and Illness Policy                                 |
| Group Relationships                                      | Relationships with Children Policy  |
| Groupings  | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Guidelines for Seatbelts and Restraints                  | Transportation Policy   |
| <b>H</b>   |   |
| Hand Washing Procedure                                   | Health, Hygiene and Safe Food Policy  |
| Head Lice  | Head Lice Policy  |
| Health and Safety Committees                             | Work Health and Safety Policy   |

**Chabad**  
 1 A'beckett Street East S. Kilda 3183  
 Ph: 9522 8274 Fax: 9522 8255  
 Email: info@chabadyouth.org  
 Web: www.chabadyouth.org



|  |  |
|--|--|
| Heat   | Physical Environment (Workplace Safety, Learning and Administration) Policy  |
| Hygiene  | Health, Hygiene and Safe Food Policy   |
| <b>I</b>                                       |  |
| Illness Record                                 | Incident, Injury, Trauma and Illness Policy  |
| Immunisation Children and Educators            | Immunisation and Disease Prevention Policy   |
| Immunisation Records                           | Immunisation and Disease Prevention Policy   |
| Incident, Injury, Trauma and Illness Record    | Incident, Injury, Trauma and Illness Policy  |
| Inclusion                                      | Relationships with Children Policy   |
| Indoor Space Requirements                      | Physical Environment (Workplace Safety, Learning and Administration) Policy  |
| Injury   | Incident, Injury, Trauma and Illness Policy  |
| Inspection and testing of electrical equipment | Physical Environment (Workplace Safety, Learning and Administration) Policy  |
| Insurance                                      | Excursion Policy   |
| Interactions with Children                     | Relationships with Children Policy   |
| <b>J</b>                                       |  |
| Job Description for Cooks                      | Health, Hygiene and Safe Food Policy   |
| Job Descriptions for Educators                 | If you need assistance call or email DJMIR on (02) 6236 8966 or <a href="mailto:djm@djm.com.au">djm@djm.com.au</a> . As Centre Support does not provide Industrial Relations advice, we recommend that you contact David Morphett from DJMIR for more information. |
| <b>K</b>                                       |  |
| Kitchens                                       | Physical Environment (Workplace Safety, Learning and Administration) Policy  |
| <b>L</b>                                       |  |
| Learning Environments                          | Additional Needs Policy<br>Physical Environment (Workplace Safety, Learning and Administration) Policy   |
| Learning and Play                              | Education, Curriculum and Learning Policy<br>Physical Environment (Workplace Safety, Learning and Administration) Policy   |
| Learning and Transitions                       | Continuity of Education and Care Policy  |
| Length of Time Records must be Kept            | Record Keeping and Retention Policy  |
| Lockdown                                       | Lockdown Policy  |



|  |   |
|--|---|
| Lock up  | Lock Up Policy  |
| <b>M</b>   |   |
| Management                                       | Governance Policy   |
| Management Interactions and Responsibilities     | Educator and Management Policy  |
| Manual handling                                  | Physical Environment (Workplace Safety, Learning and Administration) Policy                             |
| Medical Conditions Management Plan               | Medical Conditions Policy   |
| Medical Conditions Risk Minimisation Plan        | Medical Conditions Policy   |
| Medical Conditions Communication Plan            | Medical Conditions Policy   |
| Medication                                       | Administration of Authorised Medication Policy  |
| Minimising Potentially Dangerous Substances      | Physical Environment (Workplace Safety, Learning and Administration) Policy                             |
| My Time, Our Place Learning Outcomes             | Education, Curriculum and Learning Policy   |
| <b>N</b>   |   |
| Nail Polish                                      | Health, Hygiene and Safe Food Policy  |
| Nits   | Head Lice Policy  |
| Notification of Serious Incidents and Complaints | Death of a Child Policy<br>Incident, Injury, Trauma and Illness Policy<br>Work Health and Safety Policy |
| Nutrition  | Food, Nutrition and Beverage Policy   |
| <b>O</b>   |   |
| OHS  | Work Health Safety Policy   |
| On-going Maintenance                             | Physical Environment (Workplace Safety, Learning and Administration) Policy                             |
| Open Doors                                       | Parental Interaction and Involvement in the Service Policy  |
| Orientation for Children                         | Orientation for Children Policy   |
| Orientation for Educators                        | Educator and Management Policy  |
| Outdoor Space Requirements                       | Physical Environment (Workplace Safety, Learning and Administration) Policy                             |
| Overdue Fees                                     | Fees Policy   |
| Overseas Immunisation Records                    | Immunisation and Disease Prevention Policy  |
| <b>P</b>   |   |
| Parental and Family Involvement                  | Parental Interaction and Involvement in the Service Policy  |

|  |  |
|--|--|
| Parent Grievances                            | Grievance Policy   |
| Parent Survey                                | Parental Interaction and Involvement in the Service Policy   |
| Partnerships with Families and the Community | Additional Needs Policy<br>Continuity of Education and Care Policy<br>Education, Curriculum and Learning Policy<br>Environmental Sustainability Policy<br>Parental Interaction and Involvement in the Service Policy |
| Photography                                  | Photography Policy   |
| Physical Activity                            | Physical Activity Promotion Policy   |
| Play Dough                                   | Health, Hygiene and Safe Food Policy   |
| Poison Safety Checklist                      | Physical Environment (Workplace Safety, Learning and Administration) Policy  |
| Priority of Access Guidelines                | Enrolment Policy   |
| Privacy                                      | Privacy and Confidentiality Policy   |
| Professional Development Requirements        | Educator and Management Policy   |
| Professional Support Services for Children   | Additional Needs Policy  |
| <b>Q</b>                                     |  |
| Qualifications for Educators                 | Staffing Arrangements Policy   |
| <b>R</b>                                     |  |
| Ratings                                      | National Quality Framework Policy  |
| Ratios                                       | Staffing Arrangements Policy   |
| Rearranging, Adding or Removing Furniture    | Physical Environment (Workplace Safety, Learning and Administration) Policy  |
| Records of Staff                             | Record Keeping and Retention Policy  |
| Records Relating to Enrolled Children        | Record Keeping and Retention Policy  |
| Responsible Person                           | Staffing Arrangements Policy   |
| Rest   | Rest, Relaxation and Clothing Policy   |
| Road Safety                                  | Transportation Policy  |
| Rostering                                    | Staffing Arrangements Policy   |
| Routine to promote continuity                | Continuity of Education and Care Policy  |
| <b>S</b>                                     |  |

**Chabad Youth**

1 A'beckett Street East S. Kilda 3183  
**Ph:** 9522 8274 **Fax:** 9522 8255  
**Email:** info@chabadyouth.org  
**Web:** www.chabadyouth.org



|   |   |
|---|---|
| Safety Checks   | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Sand Pit  | Sand Pit Policy   |
| Screen Time   | Technology Usage Policy   |
| Seatbelts   | Transportation Policy   |
| Serious Incidents   | Incident, Injury, Trauma and Illness Policy                                 |
| Sign-In / Sign-Out  | Delivery and Collection of Children Policy                                  |
| Smoking   | Tobacco, Drug and Alcohol Policy  |
| Social Media  | Social Media Policy   |
| Staff Meetings  | Educator and Management Policy  |
| Standards   | National Quality Framework Policy   |
| Storage of Medication   | Administration of Authorised Medication Policy                              |
| Storage of Records  | Record Keeping and Retention Policy   |
| Students  | Educator and Management Policy  |
| Sun Protection  | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Supervised Self-Administration of Medication by Children over Preschool Age | Administration of Authorised Medication Policy                              |
| Supervision of Services   | Staffing Arrangements Policy  |
| Supporting Children through Difficult Situations                            | Relationships with Children Policy  |
| Supervision of Resting Children   | Rest, Relaxation and Clothing Policy  |
| Sustainability  | Environmental Sustainability Policy   |
| <b>T</b>  |   |
| Tagging electricals   | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Technology  | Technology Usage Policy   |
| Television and DVD Player Usage   | Technology Usage Policy   |
| Tobacco, Drug and Alcohol   | Tobacco, Drug and Alcohol Policy  |
| Toileting Procedure   | Health, Hygiene and Safe Food Policy  |
| Toy Cleaning  | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Transitions   | Continuity of Education and Care Policy<br>Orientation for Children Policy  |
| Transport Considerations  | Excursion Policy<br>Transportation Policy                                   |
| <b>U</b>  |   |
| Urine Spill Procedure   | Health Hygiene and Safe Food Policy   |



| V   |   |
|---|---|
| Vehicles                                  | Transportation Policy   |
| Visitors                                  | Educator and Management Policy  |
| Volunteers                                | Educator and Management Policy  |
| Vomit Spill Procedure                     | Health Hygiene and Safe Food Policy   |
| W   |   |
| Water Safety                              | Physical Environment (Workplace Safety, Learning and Administration) Policy |
| Work Experience Students and Volunteers   | Educator and Management Policy  |
| Work Health and Safety (OHS) requirements | Educator and Management Policy  |
| Work Health and Safety (WHS) incidents    | Incident, Injury, Trauma and Illness Policy                                 |

**Chabad Youth**

1 A'beckett Street East S. Kilda 3183  
 Ph: 9522 8274 Fax: 9522 8255  
 Email: info@chabadyouth.org  
 Web: www.chabadyouth.org





|   |
|---|
| <b>A</b>  |
| Acceptance and Refusal of Authorisations Policy |
| Additional Needs Policy                         |
| Administration of Authorised Medication Policy  |
| Animal and Pet Policy                           |
| <b>B</b>  |
| Bike Safety Policy                              |
| Bush Fire Policy                                |
| <b>C</b>  |
| Chemical Spills Policy                          |
| Child Protection Policy                         |
| Child Safe Policy                               |
| Continuity of Education and Care Policy         |
| Cystic Fibrosis Policy                          |
| <b>D</b>  |
| Death of a Child Policy                         |
| Death of an Educator Policy                     |
| <b>E</b>  |
| Education, Curriculum and Learning Policy       |
| Educator and Management Policy                  |
| Emergency Management and Evacuation Policy      |
| Emergency Service Contact Policy                |
| Enrolment Policy                                |
| Environmental Sustainability Policy             |
| Epilepsy Policy                                 |
| Excursion Policy                                |
| <b>F</b>  |
| Family Law and Access Policy                    |

**Chabad Youth**

1 A'beckett Street East S. Kilda 3183  
 Ph: 9522 8274 Fax: 9522 8255  
 Email: info@chabadyouth.org  
 Web: www.chabadyouth.org





|  |
|--|
| Fees Policy  |
| Food, Nutrition and Beverage Policy                        |
| <b>G</b>   |
| Governance Policy  |
| Grievance Policy   |
| <b>H</b>   |
| Head Lice Policy   |
| Health, Hygiene and Safe Food Policy                       |
| HIV AIDS Policy  |
| <b>I</b>   |
| Immunisation and Disease Prevention Policy                 |
| Incident, Injury, Trauma and Illness Policy                |
| Infectious Diseases Policy                                 |
| <b>J</b>   |
| <b>K</b>   |
| <b>L</b>   |
| Lock Up Policy   |
| Lockdown Policy  |
| <b>M</b>   |
| Medical Conditions Policy                                  |
| <b>N</b>   |
| National Quality Framework Policy                          |
| <b>O</b>   |
| Orientation for Children Policy                            |
| <b>P</b>   |
| Parental Interaction and Involvement in the Service Policy |
| Photography Policy   |
| Physical Activity Promotion Policy                         |

**Chabad Youth**

1 A'beckett Street East S. Kilda 3183  
 Ph: 9522 8274 Fax: 9522 8255  
 Email: info@chabadyouth.org  
 Web: www.chabadyouth.org





|  |
|--|
| Physical Environment (Workplace Safety, Learning and |
| Policy and Procedure Review Policy                   |
| Privacy and Confidentiality Policy                   |
| <b>Q</b>   |
| <b>R</b>   |
| Record Keeping and Retention Policy                  |
| Relationships with Children Policy                   |
| Rest, Relaxation and Clothing Policy                 |
| <b>S</b>   |
| Sand Pit Policy                                      |
| Social Media Policy                                  |
| Staffing Arrangements Policy                         |
| <b>T</b>   |
| Technology Usage Policy                              |
| Tobacco, Drug and Alcohol Policy                     |
| Transportation Policy                                |
| <b>U</b>   |
| Unenrolled Children Policy                           |
| <b>V</b>   |
| <b>W</b>   |
| Work Health and Safety Policy                        |
| <b>X</b>   |
| <b>Y</b>   |
| <b>Z</b>   |

**Chabad Youth**

1 A'beckett Street East S. Kilda 3183  
Ph: 9522 8274 Fax: 9522 8255  
Email: info@chabadyouth.org  
Web: www.chabadyouth.org

