

SAFEGUARDING CHILDREN GUIDELINES FOR PARENTS

Our guidelines for parents

Your and other children and young people's participation in the program is for their enjoyment. As parents your role is to support these outcomes by:

- encouraging your child's participation in a positive and respectful manner
- advising our program coordinator of any special needs that your child may have, or develop, during the course of the program (for example, they may suffer from asthma or allergies, or have hearing difficulties), so that we can assist in their safe participation in the program, and ensure that all necessary paperwork has been filled out.
- engaging with our staff positively, not criticising staff members in the presence of your child, and reporting any concerns to our program coordinator
- ensuring that your child is picked up on time at the conclusion of a program session
- arranging with our program coordinator prior to a session if your child is to be picked up by a person unknown to the program – and completing an authorisation form
- advising our coordinator if your child is unable to attend the program, or is no longer interested in participating in the program
- reporting any concerns to our program coordinator and not directly to a staff member, other child or parent involved in the program
- not asking the staff member to provide any other support or service outside the boundaries of our mentoring program, such as asking for babysitting services or for lifts home for your child
- not engaging in behaviour that discriminates against any other person on the basis of gender, ability, race, colour, religion, language, politics or national or ethnic origin
- engaging with other participants in a positive and respectful manner and not engaging in behaviour designed to belittle, insult or intimidate others
- not engaging in, or threatening to engage in, violent or physical confrontations with any other person
- not encouraging or inciting your child to commit violent acts or to breach program rules
- advising our program coordinator of any changes in contact information for use in the event of an emergency.

Serious or ongoing breaches of these guidelines are not tolerated. Parents who breach our guidelines may:

- be asked to leave the program
- provided with advice and/or a warning to encourage positive participation
- jeopardise their future participation in our programs, services and events.