

Tobacco, Drug and Alcohol Policy

NQS

QA2	2.2.1	2.2.1 Supervision - At all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard.
QA4	4.2.2	Professional standards - Professional standards guide practice, interactions and relationships.

National Regulations

Reg	82	Tobacco, drug and alcohol free environment
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My Time Our Place

LO3	Children take increasing responsibility for their own health and physical wellbeing.
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Aim

To ensure children are not subjected to the dangers associated with tobacco, drugs and alcohol and provide appropriate adult role modelling.

Related Policies

Health, Hygiene and Safe Food Policy
Relationships with Children Policy

Implementation

Our service is strictly tobacco, drug and alcohol free

In order to keep children, educators, families and visitors free from the dangers of drugs, including illegal substances, alcohol and tobacco, the following rules apply -

The consumption of tobacco, drugs and alcohol is prohibited in all areas of the service including -

- Inside
- Outside in the playground
- Outside in the car-park

Smoking and the consumption of alcohol is also prohibited -

- On incursions or excursions at any point during the event
- While travelling with a child
- At educator meetings
- At parent meetings

Please note it is illegal to smoke at our service or within four metres of any part of a pedestrian access point (entrance or exit) to the service while the service is providing education and care to children.

In relation to social events at the service involving service families:

- smoking is prohibited, whether in work hours or not
- alcohol may be consumed outside work hours if children are not present. Alcohol may only be brought into the service immediately prior to the commencement of the gathering, and only after all children have been collected. Any leftover alcohol will be removed from the premises immediately after the gathering concludes. Alcohol will not be stored for any length of time on service premises
- photos will be used to represent any alcoholic raffle prizes, and alcoholic prizes will not be stored on service premises.

Any alcoholic gifts given to educators or staff will be removed from service premises immediately (eg placed in individual's car if this is not parked on service premises.)

Under no circumstances will any person attend the service if they are affected by alcohol or drugs, including prescription medication, if in any way the consumption of these items impairs their capacity to supervise, educate or care for children.

We will display No Smoking signs in the service and in the smoke free area, and provide families with access to relevant smoke-free resources from Health Vic.

Where relevant, our educators will engage children in conversations or learning experiences that promote the benefits of a tobacco, drug and alcohol free lifestyle.

Sources

Education and Care Services National Regulations 2011

National Quality Standard

My Time Our Place Framework for School Age Care

Occupational Health and Safety Act 2004

Tobacco Act 1987

Review

The policy will be reviewed annually by:

- Management
- Employees
- Families
- Interested Parties

• Reviewed: 1st May 2021

Date for next review: 1st May 2022