

# Responding to Incidents, Disclosures, and Suspicions of Child Abuse

## Four Critical Actions

### 1 Responding

If a child is at risk of immediate harm you must ensure their safety by:

- Separating alleged victims and others involved
- Administering first aid
- Calling 000 for agent medical and/or police assistance to respond to immediate health or safety concerns
- Identifying a contact person for future liaison with Police

If there is no immediate harm go to Action 2

### 2 Reporting

**Any incident must be documented on the Chabad Youth Child Abuse Incident Report**

Where does the source of suspected abuse come from?

**Within the family or community**

- Report to the Victoria Department of Human Services.
- Report to your local police.
- Report internally to Moshe Kahn / Menachem Lipskier who will report to the Department of Human Services and/or local police.

**Within the organisation**

- Report to the Victoria Department of Human Services.
- Report to your local police.
- You must also report internally to Moshe Kahn / Menachem Lipskier who then needs to report to CIVL Board.
- Moshe Kahn/Menachem Lipskier will report it to the CCYP and ACF within 3 business days.

### 3 Contacting

Your organisation must consult with Department of Health and Human Services (DHHS) for child protection concerns and the Commission for Children and Young People for reportable conduct in Victoria, or the local police to determine if the information can be shared with parents/carers.

This can include

- Not to contact the parents carers in circumstances where they have alleged to have engaged in the abuse or the child is a mature minor and does not wish their parent/carer to be contacted.
- To contact the parents/carers and provide agreed information as soon as possible.

### 4 Supporting

Your organisation should provide support for children impacted by abuse which could include: the development of a safety plan, direct support and/or a referral to wellbeing professionals.

**Key Contacts**

Moshe Kahn:  
0408740011

Menachem Lipskier:  
0423 553 896

CIVL Board

Victoria Department of Human Services:  
1300 360 391 or after hours: 131 278

Police 000 or your local police station

**You Must Take Action**  
As a volunteer/staff member in your organisation there is Mandatory Reporting. You play a critical role protecting children and young people. You must follow the four actions below.



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**Chabad Youth**  
1 A'beckett Street East S. Kilda 3183  
Ph: 9522 8274 Fax: 9522 8255  
Email: [info@chabadyouth.org](mailto:info@chabadyouth.org)  
Web: [www.chabadyouth.org](http://www.chabadyouth.org)

